

CARPINTERIA PUBLIC CEMETERY DISTRICT OF THE
COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA

MINUTES

SPECIAL BOARD MEETING OF June 15, 2020

The meeting was called to order at 4:00 P.M. by Board President Cornejo online using ZOOM

TRUSTEES PRESENT: Gerardo Cornejo, Neal Bartlett, Frederick Lemere,
David Seehof, Randy Graham

OTHERS PRESENT: Mike Damron, Manager/Clerk

APPROVAL OF MINUTES

Trustee Lemere made a motion to correct the date of the minutes listed on the agenda. It incorrectly stated the date as Oct 7, 2019 and should read Feb 3, 2020. A second was made by Trustee Seehof and the correction was carried 5-0. A motion was made by Trustee Lemere and seconded by Trustee Seehof to approve the minutes of the Regular Board Meeting held Feb 3, 2020. Motion passed unanimous 5-0

Trustee Seehof made a motion which was seconded by Trustee Graham to approve the minutes of the Emergency meeting held Mar 20, 2020. Motion carried unanimously 5-0

PUBLIC FORUM

No public was present.

2019-20 Budget Revision

The General Manager went over the revised budget for the current year 2019-20. He explained that income was up considerably and also it was appropriate to identify capital expenses that had been approved by the Board during this fiscal year. A motion was made by Trustee Seehof to approve the revised 2019-20 budget showing \$470,000 in income sources and adding \$100,000 in Capital Expenditures. The new Amended Budget now will balance with \$470,000 for both income and expenditures for the 2019-20 Fiscal year. The motion was seconded by Trustee Graham and after some discussion it was approved unanimously 5-0.

2020-21 Proposed Budget

The General Manager with the help of the budget committee introduced a proposed budget for the upcoming 2020-21 Fiscal year. The General Manager left the meeting temporarily and the board went into Closed Session – Employee Matters, Employee COLA (per Gov. Code 54957)

Resumed Open Session

The Board came out of closed session, no action was taken in closed session. Returning to open session, the General Manager came back online to the meeting. Trustee Seehof made a motion to approve the proposed 2020-2021 Budget as presented showing \$380,000 in income and \$380,000 in expenditures and transferring \$100,000 from the General Fund 3260 into the Capital Projects Fund 3264. The budget includes a 3.2% COLA for both employees of the Cemetery. A second was made by Trustee Graham and the motion carried unanimous 5-0.

GENERAL MANAGER REPORT

A report was given by the Manager on cemetery operations. He indicated that everything was running smoothly in spite of being in the middle of the worldwide Covid-19 pandemic. The public had been extremely grateful for the services the Cemetery had been providing during this time. The Memorial Day event went very well even though attendance had been extremely limited out of caution and guidance from local and state health agencies.

ADJOURNMENT

The meeting was adjourned at 4:45 pm.

Gerardo Cornejo, President

Neal Bartlett, Vice President

David Seehof, Trustee

Frederick Lemere, Trustee

Randy Graham, Trustee