

CARPINTERIA PUBLIC CEMETERY DISTRICT OF THE
COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA

MINUTES

REGULAR BOARD MEETING OF October 7, 2019

The meeting was called to order at 4:00 P.M. by Board President Graham at the District Board Room, 1501 Cravens Lane, Carpinteria, CA.

TRUSTEES PRESENT: Randy Graham, Gerardo Cornejo, David Seehof,
Frederick Lemere, Neal Bartlett

OTHERS PRESENT: Mike Damron, Manager/Clerk

APPROVAL OF MINUTES

A motion was made by Trustee Bartlett and seconded by Trustee Cornejo to approve the minutes of the Special Board Meeting held July 15, 2019. Motion passed 5-0 unanimous

PUBLIC FORUM

No public was present.

MOWER REPLACEMENT PURCHASE

The General Manager informed the board that the current Kubota mower was 10 years old and starting to require frequent significant repairs. The board had a detailed discussion with questions about the make and model that was being recommended. The cemetery district has been using Kubota mowers for over 25 years with great performance throughout. They are manufactured in Gainsville, Georgia. A motion was made by Trustee Seehof and seconded by Trustee Bartlett to approve the purchase of the new mower from Diamond A Equipment in Oxnard. Purchase price was quoted at \$21,123.75 Motion carried 5-0. Unanimous.

PAVING COMPLETION

The General Manager was asked to bring this item back to the board. The cemetery received bids to repave the cemetery in May of 2018. At that time, Challenge Asphalt was the lowest qualified bidder. It was decided to delay the paving of the south side road until the work had been finished on the Remembrance Circle expansion and the south field grading. Those items are now completed and the paving can be completed. A motion was made by Trustee Seehof with a second from Trustee Cornejo to approve Challenge Asphalt's bid of \$35,845.00 for the work. Motion carried unanimously 5-0

LOWERING DEVISE REPLACEMENT

The General Manager reported to the board that he felt the current casket lowering device needed to be replaced. The reasons given to replace were both safety related. The current device had to be hand carried off of a trailer to the burial site, and was creating a dangerous situation for district employees. Current device was also over 10 years old and a new design was available and would eliminate this problem. A motion was made by Trustee Seehof with a second by Trustee Cornejo to approve a purchase of a new casket lowering device from Frigid Fluid Co in the amount of \$8964.96. Motion carried unanimously 5-0

GENERAL MANAGER REPORT

A report was given by the manager on cemetery operations. The south field grading had been completed by Mac Brown Excavating. The job was excellent and under budget. As of the date of the meeting, 77 funeral services had been completed in this calendar year, 43 cremation and 34 casket burials.

A discussion about the district's outdoor sound system took place, with the manager describing the current system in place. Direction was given to check with local expert Desmond Warren at DSR Audio to see if we could improve upon what we are already using.

ADJOURNMENT

The meeting was adjourned at 4:45 pm.

Randy Graham , President

Gerardo Cornejo, Vice President

David Seehof, Trustee

Frederick Lemere, Trustee

Neal Bartlett, Trustee